

## How to use your sponsorship form...

- Please ensure you fill out each section in full.
- Please ensure the details of each donation are recorded accurately by your sponsors in their own handwriting – forms in the same handwriting or printed are not valid for Gift Aid purposes!
- Please ensure each sponsor ticks the Gift Aid box next to their address below if eligible.
- In order for us to claim Gift Aid, we need each sponsor's title, first name, surname, full home address, postcode, Gift Aid declaration, donation amount and date paid (Please note, we cannot claim Gift Aid on business addresses or on multiple sponsors e.g. Mr & Mrs Jones.)

Participant name: _____  Home Address: _____ _____ Post Code: _____  Tel No. (Day): _____ (Eve): _____  Email: _____	<p><b>Very Important - Gift Aid:</b></p> <p><i>giftaid it</i></p> <p>Cancer Research UK can claim an extra 25% back from the government on every donation, without it costing you a penny extra.</p> <p>Please tick the box below if you would like us to Gift Aid your donation. Please make sure we can read your full name, home address and postcode. This supports our tax claim and will not be used to contact you.</p> <p>Please be aware that you must have paid an amount of income tax and/or capital gains tax at least equal to the amount of tax reclaimed by all charities and Community Amateur Sports Clubs on all your donations in the tax year (6th April one year to 5th April next). We can currently receive an extra 25p for every £1 you donate. Other taxes such as Council tax and VAT do not qualify.</p>
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Full Name (including initials)	Home Address	Post code	Total	↓ <i>giftaid it</i>	Date Paid
<i>Mrs A. Sample</i>	<i>123 Sample, Sample Street</i>	<i>AB1 2CD</i>	<i>£5.00</i>	<i>√</i>	<i>02/06/14</i>
Your total raised towards our target.....			£		

Full Name (including initials)	Home Address	Post code	Total	 <i>giftaid it</i>	Date Paid
Mrs A. Sample	123 Sample, Sample Street	AB1 2CD	£5.00	√	02/06/14
Your total raised towards our target.....			£		

Please bring your sponsorship money with you on the day, or send your cheques, (made payable to: Man on the Run®), to:

Man on the Run®  
 Julia Gates  
 Weatheroak  
 Whatlington Rd, Battle  
 East Sussex  
 TN330JN

Remember - you have a legal responsibility to ensure that all sponsorship money is paid to Cancer Research UK

We would like to keep in contact with you about upcoming news events and fundraising activities using the contact details you have supplied above.

To receive this information by email please tick this box

To receive this information via your mobile phone please tick this box

Please tick this box if you would prefer not to be contacted by post or telephone

*giftaid it* ↑

**The government's Gift Aid scheme is so valuable to Cancer Research UK. Make sure you follow this Gift Aid checklist so we can claim every penny!**

- Make sure your sponsors fill in their full name and home address details.
- Check their postcode is correct
- Tell them to tick the Gift Aid box
- Remember to send this sponsor form with your money - we cannot claim Gift Aid without it!

By providing us with any personal data you consent to the terms and conditions of our Privacy Statement available at [www.cancerresearch.org](http://www.cancerresearch.org) Don't worry if you change your mind you can unsubscribe at any time by contacting Supporter Services at Cancer Research UK, PO Box 1561, Oxford, OX4 9GZ or email [supporterservices@cancer.org.uk](mailto:supporterservices@cancer.org.uk)